

Assurance Council



MINUTES

6/7/11

10:30

SNAKE PIT

MEETING CALLED BY	Bruce Chrisman			
TYPE OF MEETING	Fermilab Assurance Council			
FACILITATOR	Bob Grant			
NOTE TAKER	Bob Grant			
ATTENDEES	B. Chrisman C. Conger L. Hill – by phone R. Ortgiesen E. Vokoun	B. Grant D. Carlson K. Van Vreede V. White	A. Filak G. Leonard N. Grossman S. Henderson	B. Boroski G. Bock P. Garbincius J. Heyes

Agenda topics:

- Monthly Detailed Review of Management Issues
- Polling of Members for Management Issues
- Financial Management Assurance – Entity Controls (Cindy Conger)
- Update on Program Manual Effort (Dave Carlson)
- Discuss Upcoming FRA and DOE CAS Reviews

DISCUSSION

Monthly review of Management Issues – Active Management Issues will be updated to reflect discussion.

New Management Issue – C. Conger - A123 issues.

Financial Management Assurance – Entity Controls – Slide presentation by C. Conger

Business Operations Management System Description – Brief update by D. Carlson. B. Chrisman has marked up first draft.

Upcoming FRA & DOE CAS Reviews – Handout of schedule for review.

- 13th all Assurance Council Members should attend if possible.
- Closeout on the 15th, 1:00-3:00; Large Management Group should attend or send deputy.

DOE Peer Review dates = August 24-25.

ITEMS FOR FOLLOW-UP

SPECIAL NOTES OR HANDOUTS

All Meeting Minutes, along with any handouts and slide presentations, will be posted on the web at:
<http://www.fnal.gov/directorate/AC/index.html>